

17 November 2008

TO: Holders of the 'Vehicle Inspection Requirements Manual: In-service Certification'

Dear manual holder

VIRM: In-service (WoF and CoF) version 3 amendment 4

This general amendment to your manual covers a number of items in relation to rule changes and other issues. The main changes are:

- Inclusion of the recent CoF interim update dated August 2008
- New technical bulletins to replace the WoF related infosheets
- WoF garages can no longer inspect green-stickered vehicles

Please find enclosed:

- List of changes with update instructions
- 172 VIRM pages to be inserted into your existing manual.

Updating your manual

1. Please update your manual by following the update instructions.
2. Discard infosheets 1.35, 1.86, 2.02, 2.05 and 2.07.
3. Have a quick read through the list of changes so you are aware of what changes have been made.
4. Update your Record of amendments in the front of the VIRM and the Technical information record in your PRS manual.

This amendment will come into effect on 1 December 2008.

All these documents are on our website www.landtransport.govt.nz/certifiers. If there are any problems with the documents you have received, please contact DVCU Administration on e-mail dvcupn@nzta.govt.nz or phone toll-free on 0800 587 287 option 4.

Yours faithfully



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VIRM In-service certification (WoF and CoF) Version 3, amendment 4, November 2008

List of changes

Volume 1

Page that has changed	What has changed	Remove these pages	Replace with these pages
Introduction			
1-1	Change of address	1-1 to 1-2	1-1 to 1-2
3-2	Subclause 8.a) clarify that documents must also be kept for failed inspections.	3-1 to 3-6	3-1 to 3-6
3-4	Notes, 3. "Information on LVV plate differs from the vehicle" added		
3-5	Amended clause 3.1.4 to reflect that only inspecting organisations that do not engage in repairing vehicles in the course of business (ie TSDAs and independent testing stations) are able to inspect green and pink stickered vehicles.		
3-13	3.3.1 – item 5 deleted	3-13 to 3-14	3-13 to 3-14
3-17	Clarified clause 3.6.2 to state our expectations when completing and signing checksheets.	3-17 to 3-20	3-17 to 3-20
3-20	Added at the end of section 3.8.1. a paragraph stating when a WoF, CoF or temporary permit ceases to be current.		
3-23	"2. the vehicle make" changed to "2. the date the CoF is issued"		
3-24	Under duplicate evidence of vehicle inspection, clarify that when issuing a duplicate WoF or CoF label, the same requirements apply as when issuing an original WoF or CoF label.		
5-2 to 5-4	Clarify that lightboards are no longer permitted for checking lamps except on motorcycles, and that jacks and axle stands are now only permitted as backup. Inspecting organisations must have a beamsetter and a hoist or pit for WoF inspections.	Entire section 5	Entire section 5
5-5 to 5-6	Added additional approved brake testers to the list.		
7-17 to 7-18	Correct definitions of tandem axle set and twin-steer axle set.	7-17 to 7-18	7-17 to 7-18
8-1	Figure 11 renamed 11a; figure 11b added (was figure 12)	8-1 to 8-2	8-1 to 8-2
8-2	Insert pictures of new LVV certification plate and Motorsport Authority Card.		
9-1	Contact details updated	9-1 to 9-2	9-1 to 9-2

General vehicles			
1-1-1	Updated legal requirements relating to VIN numbers.	1-1-1 to 1-1-2	1-1-1 to 1-1-2
2-1-1	Added two new reasons for rejection.	2-1-1 to 2-1-2	2-1-1 to 2-1-2
HV 2-2-1	From interim update	HV 2-2-1 to	HV 2-2-1 to

		HV 2-2-2	HV 2-2-2
3-1-1 to 3-1-4	Added reference and note to cover Nissan Terranos and Mistrals. Corrected list of vehicles required to meet frontal impact standards. Added A-frames and bullbars to the modification table and clarify requirements for cosmetic body kits. Added body mounts to be part of the vehicle structure under Figure 3-1-2	3-1-1 to 3-1-4	3-1-1 to 3-1-4
HV 3-1-4	Page layout error correction	HV 3-1-3 to HV 3-1-4	HV 3-1-3 to HV 3-1-4
Section 4 contents page	15. "Non-specified lamps" changed to "15. Cosmetic lamps"	Section 4 contents page	Section 4 contents page
4-1-2 and 4-1-4	Included reason for rejection and note to cover HID conversion kits for headlamps	4-1-1 to 4-1-4	4-1-1 to 4-1-4
HV 4-5-1	From interim update	HV 4-5-1 to HV 4-5-2	HV 4-5-1 to HV 4-5-2
HV 4-5-2	From interim update		
HV 4-6-1	From interim update	HV 4-6-1 to GV 4-7-1	HV 4-6-1 to GV 4-7-1
HV 4-7-1	From interim update	HV 4-7-1 to GV 4-8-1	HV 4-7-1 to GV 4-8-1
HV 4-9-1	From interim update	GV 4-9-1 to GV 4-10-1	GV 4-9-1 to GV 4-10-1
HV 4-9-2	From interim update		
HV 4-10-1	From interim update	HV 4-10-1 to GV 4-11-1	HV 4-10-1 to GV 4-11-1
HV 4-13-1	From interim update	HV 4-13-1 to HV 4-15-2	HV 4-13-1 to HV 4-15-2
4-15-1	Heading changed to "Cosmetic lamps" Rfr 1 - re-worded Rfr 2 - "cosmetic" inserted before "lamp" Title of table 4-15-1 changed to "Lamps that are not cosmetic lamps"		
4-15-2	Heading changed to "Cosmetic lamps" Notes 1, 2 and 3 - "non-specified" changed to "cosmetic" Note 4 deleted, Note 5 becomes Note 4 Note 4 - "permitted" changed to "cosmetic" Definition of cosmetic lamp added		
HV 4-15-1	From interim update, and Heading changed to "Cosmetic lamps"		
HV 4-15-2	From interim update, and Heading changed to "Cosmetic lamps" Notes 1, and 2 - "non-specified" changed to "cosmetic" Definition of cosmetic lamp added		
7-1-1 to 7-1-2	Add reference to Note 4 to cover Nissan Terranos and Mistrals. Add child seats (from Infosheet 1.86) to modification table.	7-1-1 to 7-1-2	7-1-1 to 7-1-2

LPSV 7-4-1	Errata	LPSV 7-4-1 to 7-5-10	LPSV 7-4-1 to 7-5-10
HPSV 7-4-1	Errata		
7-5-2 7-5-3 7-5-6 7-5-9	Corrections made to the seatbelt tables. Changed reference to Infosheet 2.02 to Technical Bulletin 5. Added reference and notes relating to Nissan Terranos and Mistrals.		
7-7-1	Amended Table 7-7-1 for steering wheels and additional instruments.	HV 7-6-1 to 7-7-1	HV 7-6-1 to 7-7-1
8-1-3	Repeated Rfr deleted (26), following Rfrs renumbered	8-1-3 to 8-1-6	8-1-3 to 8-1-6
8-1-4	RfR 28.a) now reads "is knotted, frayed or excessively corroded, or"		
9-1-4	Table 9-1-1: Changed lowering blocks etc to read "Blocks for leaf springs to adjust their ride height" to cover raised vehicles.	9-1-3 to 9-1-4	9-1-3 to 9-1-4
10-1-1 10-1-2 10-1-5 10-1-6	Add references and Note 3 to further clarify tyre load indices and speed categories. Remove "body" from "body cords" and clarify spare wheel requirements. Add two new space saver tyre labels.	10-1-1 to 10-1-6	10-1-1 to 10-1-6
12-1-1	Traffic regulation replaced with "Land Transport Rule: Light-vehicle Brakes 2002"	12-1-1 to HV 12-2-1	12-1-1 to HV 12-2-1
14-1-1	SOL - Traffic regulation deleted; reference to sub-clause deleted; Land Transport Rule" Vehicle Equipment 2004 added	14-1-1 to 14-1-2	14-1-1 to 14-1-2

Vol. 2			
Motorcycles			
1-1-1	Updated legal requirements relating to VIN numbers.	1-1-1 to 2-1-2	1-1-1 to 2-1-2
2-1-1	Added two new reasons for rejection.		
4-5-3	Table 4-5-1 - "Yamaha TT550" changed to "Yamaha TT500 Enduro"	4-5-3 to 4-6-1	4-5-3 to 4-6-1
4-15-1 to 4-15-2	Changed references from "non-specified lamps" to "cosmetic lamps".	4-14-1 to 5-1-1	4-14-1 to 5-1-1
8-1-1	RfR 11.a) now reads "is knotted, frayed or excessively corroded, or"	8-1-1 to 8-1-4	8-1-1 to 8-1-4
8-1-4	RfR 27.a) now reads "is knotted, frayed or excessively corroded, or"		
10-1-1 to 10-1-5	Add references and Note 3 to further clarify tyre load indices and speed categories. Remove "body" from "body cords" and clarify spare wheel requirements. Note 2 asymmetric tyre: Delete "or construction". Add two new space saver tyre labels.	10-1-1 to 10-1-6	10-1-1 to 10-1-6

Trailers			
2-1-1	Rfr 4 - added	2-1-1 to 2-2-1	2-1-1 to 2-2-1
4-5-2	Rfr 14 - deleted	4-5-1 to HT 4-6-1	4-5-1 to HT 4-6-1
HT 4-5-1	From interim update		
4-6-1	Various corrections, including removal of height requirement.		
HT 4-6-1	From interim update	HT 4-7-1 to T 4-8-1	HT 4-7-1 to T 4-8-1
HT 4-7-1	From interim update		
HT 4-9-1	From interim update	T 4-9-1 to HT 4-10-1	T 4-9-1 to HT 4-10-1
HT 4-9-2	From interim update		
HT 4-10-1	From interim update		
HT 4-13-1	From interim update	T 4-13-1 to T 4-15-3	T 4-13-1 to T 4-15-3
4-15-1 to 4-15-2	Change references from "non-specified lamps" to "cosmetic lamps".		
5-1-2	RfR 11.a) now reads "is knotted, frayed or excessively corroded, or"	5-1-1 to 5-1-4	5-1-1 to 5-1-4
5-1-4	RfR 21.a) now reads "is knotted, frayed or excessively corroded, or"		
7-1-1 to 7-1-4	Add references and Note 3 to further clarify tyre load indices and speed categories. Remove "body" from "body cords" and clarify spare wheel requirements. Note 2 asymmetric tyre: Delete "or construction". Add two new space saver tyre labels.	7-1-1 to 7-1-4	7-1-1 to 7-1-4

Technical bulletins			
TB 2 to TB 5	New pages		TB2-1 to TB 5-20